

If you intend to use your home for a home based business in the City of Lincolnton, you will need to do the following:

- **Step 1:** Apply for a Home Occupation Permit which is available at the City of Lincolnton Planning Department.
- **Step 2:** Meet all requirements as outlined in the Unified Development Ordinance.
- **Step 3:** Permit issued by City of Lincolnton - \$50.00 Fee.
- **Step 4:** After inspection, A Zoning Certificate of Occupancy is issued and Home Occupation can commence.

Contact Information

City of Lincolnton Planning and Zoning
Department

704-736-8930



City of Lincolnton
PO Drawer 617
114 W Sycamore Street, Second Floor
Lincolnton, NC 28092
Phone: 704-736-8930
Fax: 704-736-8939
www.ci.lincolnton.nc.us

The City of Lincolnton Unified Development Ordinance is available online at www.ci.lincolnton.nc.us (click on *Departments*, then *Planning*, then *Chapter 153: Unified Development Ordinance*.) You can find Customary Home Occupations in General Requirement Section 153.045 of the Unified Development Ordinance.

A GUIDE TO HOME OCCUPATION

City of Lincolnton
North Carolina



Planning and Zoning
Department

Phone: 704-736-8930
Web site: www.ci.lincolnton.nc.us

HOME OCCUPATION

A home occupation is a business, profession, occupation, or trade which is conducted within a residential building for the economic gain or support of a resident of the dwelling, and which is incidental and secondary to the residential use of the building.

For a City of Lincoln resident to get a home occupation permit they will need to do the following:

- **Step 1:** Apply for a Home Occupation Permit which is available at the City of Lincoln Planning Department.
- **Step 2:** Meet all requirements as outlined in the Unified Development Ordinance.
- **Step 3:** Permit issued by City of Lincoln - \$50.00 Fee.
- **Step 4:** After inspection, a Zoning Certificate of Compliance is issued.

Home Occupation Requirements for the City of Lincoln

1. The home occupation shall be clearly incidental and subordinate to the residential use of the dwelling and

shall not change the residential character of the dwelling.

2. No accessory buildings or outside storage shall be used in connection with the home occupation.
3. Use of the dwelling for the home occupation shall be limited to 25% of the area of the principle building.
4. Residents of the dwelling plus a maximum of one nonresident may be engaged in a home occupation or otherwise report to work at the dwelling.
5. No display of products shall be visible from any adjoining lot or street and only articles made or reconditioned on the premises may be sold; except that nondurable articles incidental to a service conducted at the home occupation may be sold on the premises.
6. No external alterations inconsistent with the residential character of the building shall be permitted.
7. Only vehicles used primarily as passenger vehicles (e.g., automobiles, vans and pick-up trucks) shall be permitted in connection with conduct of the customary home occupation.
8. No traffic shall be generated by the home occupation in greater volumes than would normally be expected in a residential neighborhood. Any need for parking generated by the conduct of the home occupation shall be provided off the road right-of-way in

the manner and in the amount provided for in § 153.185 of this chapter.

9. Chemical, mechanical, or electrical equipment that creates odors, light emission, noises, or interference in radio or television reception detectable outside the dwelling shall be prohibited.
10. Home occupations may only be conducted between the hours of 7:00 a.m. and 9:00 p.m.
11. All customary home occupations shall require the issuance of a certificate of occupancy by the Zoning Administrator.
12. Tutoring or home instruction classes shall be limited to a maximum of six students at a time.
13. (1) One non-illuminated professional name plate, occupational sign or business identification sign mounted flush to the dwelling unit and not more than two square feet in area shall be allowed per customary home occupation.
(2) In lieu of a flush mounted sign, a freestanding sign of up to two square feet and not higher than five feet may be erected in the front yard not closer to the street than a line located equidistant between the front of the principal dwelling and the street right-of-way. In no case shall a freestanding sign be located within a sight triangle.